

## MEMORANDUM

October 29, 2008

TO: Uma Ahluwalia, Director, Department of Health and Human Services

FROM: Chris Cihlar, CountyStat Manager

SUBJECT: Department of Health and Human Services Performance Plan

**The following items were identified for follow up during the October 14, 2008 CountyStat meeting:**

1. Clarify headline performance measures by including state targets, state averages and departmental goals, where appropriate.  
Responsible party: Department of Health and Human Services (DHHS)  
Other parties involved: CountyStat  
Deadline: November 7, 2008
  2. Work with the Office of Human Resources to expedite job candidate recruitment and selection in order to fill DHHS vacancies.  
Responsible party: DHHS  
Other parties involved: OHR, CountyStat  
Deadline: November 21, 2008
  3. Improve data collection for headline measure #7 (Average 12-month earnings gain and job retention rates for current and former Temporary Cash Assistance recipients placed in jobs) by sampling TCA recipients.  
Responsible party: DHHS  
Other parties involved: CountyStat  
Deadline: December 5, 2008
  4. Finalize performance plan and submit for publication.  
Responsible party: DHHS  
Other parties involved: CountyStat  
Deadline: November 14, 2008
- cc: Timothy Firestine, Chief Administrative Officer  
Fariba Kassiri, Assistant Chief Administrative Officer